

## **President-Elect**

- One-year term followed by automatic progression to President
- Serves as vice chair of the executive committee.
- Serves as ex-officio member of the House of Delegates.
- Serves as a director of the Institute for Oral Health.
- Serves on Finance Committee.
- Serves on Executive Review Committee.
- Serves as board advisor to the Leadership Development Committee.
- Serves as board advisor to Nominating Committee.
- Performs duties and carries out responsibilities, including possible travel, as delegated by the president.
- Spends an average of 25 hours per week on ADHA business throughout the year.
- Serves on ADHA Access editorial advisory committee
- Evaluates future committee appointments for presidential year.
- Plans installation activities and develops content as needed.
- Serves as a member of the Compensation Committee.
- Plans for presidential visits to align with strategic objectives.
- Provides direction for budget for upcoming year with Chief Executive Officer, Chief Operating Officer, Director of Finance and ADHA Treasurer.
- Establishes calendar for ensuing year.
- As indicated by the President, participates in committee, ad-hoc, taskforce meetings and leadership calls.
- Administrative
  - Partners with ADHA staff and leadership as needed to prepare for meetings and contribute to leadership calls.
  - Provide schedule availability as needed to fulfill the duties of President-Elect
- The President Elect will receive an honorarium for the term served.